

COLWINSTON COMMUNITY COUNCIL

CONGER CYMUNED TREGOLWYN

MINUTES OF THE MEETING HELD IN THE SYCAMORE TREE INN
COLWINSTON ON Monday 19th November 2018 at 7pm

1. Attendance

Cllrs: Cllr P Graham-Woollard (Chairman)
Cllr E Lewis (Deputy Chairman)
Cllr C Roach
Cllr G Jones
Cllr B Morris

Also Present: County CC C Cave
Member of the public: Mr Conway Hawkins

Apologies: Apologies Cllr J Savery, PCSO A Stone

The Chairman opened the meeting and wished our Clerk best wishes for a speedy and full recovery. The Chairman also wished to thank Mrs Jo Howell our previous clerk for her help and support, so Council business could continue as smoothly as possible in the absence of our Clerk. The Chairman informed members that he had also been in correspondence with OWW about the temporary position of Clerk to the Council. It was discussed that Cllr Roach be appointed as Temporary Clerk until Feb 2019 when this position will be reviewed. This was proposed by Cllr Lewis and agreed by all. It was also discussed that Mrs Jo Howell (our previous Clerk) will act as temporary Finance Officer until further notice. This was proposed by Cllr Jones and agreed by all.

2. Disclosure and confirmation of Declarations of Interest

The Chairman and CC Cave confirmed a declaration of interest in respect to Cllr Roach, who has appealed a planning application refusal on behalf of her parents who live in Graig Penllyn. The Chairman and CC Cave have supported Cllr Roach with her appeal.


3. To receive the Minutes of the Ordinary Meeting held on 15th Oct 2018.

Due to the unforeseen circumstances of the Clerk's illness and subsequent hospital admission, it was decided that draft notes from the October meeting will be put on hold until access to the minutes are available.

4. To consider any matters arising from those minutes not covered elsewhere in the agenda

One matter arising:

Item 1: Vacancy of Community Councillor

 **Action:** Cllr Roach (Temp Clerk) to access Clerks emails for correspondence from VoGC Electoral Services in relation to vacancy.

5. Public Session

Mr. Conway Hawkins - Lead of Colwinston Youth Club was present. A discussion took place about the constitution of the Youth Club and that of the Hall Association in relation to the financial support from the Community Council. Mr. Hawkins informed the Council that the future of Youth Services will be discussed at the VoGC in February 2019. CC Cave informed Mr. Hawkins about the Mayor's Fund of £250.00 and how to access these funds.

Action: Chairman to discuss with OVV the correct process of setting up a constituted body. Mr. Hawkins will also look into setting up a constituted body for the Youth Club and update the Chairman with progress.

6. To consider Police matters

PCSO Stone reported that there were two reported crimes for the Colwinston area:

- 15th Oct 2018, Shed Burglary
- 29th Oct 2018, Fraud, Scam email

7. To consider County Council matters

CC Cave had previously submitted a comprehensive report and there were no questions in relation to this. CC Cave also supplied members with flyers from Marie Curie Volunteers/ Bereavement Café and the Great Daffodil Campaign.

8. Waste Collection system

J The Chairman has been in correspondence with Martin Andrews, Parks Technician/Supervisor Visible Services and Transport at the VoGC. It has been agreed that additional (more than 2) black bags will be collected from the Village Hall. It has been agreed that the litter picking bags (orange) will be delivered to Deputy Chairman Cllr Lewis as lead of the Colwinston Litter Pickers. These bags will be collected from the Village Hall.

9. Planning Matters

Application No: 2018/01166/FUL -1, Twyn Yr Eglwys, Colwinston - **APPROVED**

Current Application: Application No: 2018/01166/FUL - Ivy Cottage, Colwinston

The Chairman asked members to view the current planning application and submit comments/observations to the Clerk prior to the 21-day consultation timeframe.

Action: Clerk to submit collective comments by 27th Nov 2018.

10. Chair's report on the meeting with senior representatives of the Vale of Glamorgan Council

The Chairman briefed the Council on the next meeting confirmed with senior members of the VoGC. Items for discussion.

- Options for the redevelopment of Colwinston School
- Outstanding Section 106 funding relating to the school and Colwinston
- Pedestrian signage to improve road safety
- The Vines and St. David's Close attenuation basin and adoption matters
- Brown tourism signs to support the Sycamore Tree Inn
- Highway improvements
- Additional litter bins
- Public Orders – Dog Fouling

11. Abandoned vehicles

This matter to be deferred to next meeting. Awaiting response from PCSO Stone on:

- White Vauxhall Astra, 2.0TDi Estate Reg: LT53 FZD, No Tax or MOT(up on 15th Oct 2018.)

12. Defibrillator Maintenance

A report has been undertaken on the current defibrillator at the Sycamore Tree Inn. The report highlighted that the equipment requires a new box (heated). The Clerk has obtained quotes and it was agreed by the Council that approval of costs at the next meeting be discussed. Mr Mark Hall (Landlord) has confirmed with the Chairman that he is happy to undertake training and maintain a weekly check on the equipment. It was also discussed the possibility of purchasing two Defibrillators for the village. Further discussion at the December meeting.

13. Remembrance Sunday

Cllr Jones and Cllr Lewis briefed the Council on the excellent turn out on Remembrance Sunday. Cllr Lewis agreed to produce a report for the Newsletter. The Chairman thanked both Cllr Jones/ PCC and Cllr Lewis for their efforts and support. It was agreed that the poppies would remain at the memorial for a two-week period. A discussion took place about a protocol for next years' service.

14. PROW/Footpaths

Cllr Lewis requested update on the progress of the unclaimed footpath. In regard to the current status of the undernoted footpaths, to be further discussed at the December meeting.

1. Forge Cottage to Maes y Bryn.
2. Sunny bank to Pentre Meurig.
3. Green Lane from Golygfa to A 48.
4. Ty Maen Farm to Parcau.
5. Unclaimed footpath from stile next to the Village Farm House to the baptism pool.

15. To consider any correspondence and associated replies required

The Clerk confirmed that all correspondence received has been actioned as required.

16. Councillors' reports

Members of the Council:

- Agreed that the Chairman will investigate the Welsh Government's highspeed broadband grant scheme. The Clerk will arrange a meeting with the community councillor who has led the scheme for Llangan CC.
- The Chairman would submit monthly report for the Newsletter.
- Noted the continuing issue with the electrical substation near the school, but did not feel it can be resolved until clarity concerning the redevelopment of the school is achieved
- Cllr Morris requested Dog Fouling be deferred to next meeting in relation to Public Orders. The Chairman to contact OVW for advice.
- Cllr Morris updated the Council on the Village Book Launch at the Village Hall.
- Cllr Roach has agreed to organise Christmas Trees for the Village.
- Cllr Lewis requested renewal of CCC domain name.
- Cllr Lewis requested florescent strips on little hill steps.
- Cllr Jones informed the council of the broken fence posts located by the Church Car Park.
- Cllr Roach updated council on progress of new Notice Board.
- Members requested refilling of salt bins in readiness for the Winter period.

Action points:

Clerk to contact Llangan CC regarding the broadband project – completed by KP

Clerk to pay invoice for CCC domain

Chairman to contact VoGC re broken fence posts.

Chairman to contact VoGC re Salt Bins.

Clerk to contact Joinery re Notice Board.

17. Any other business

CC Cave briefed the Council on the War Bunker next to Barry Train Station which is open to the public.

DATE OF NEXT MEETING

The next meeting of the Community Council will be on December 17th, 2018 at 7pm in The Sycamore Tree Inn.

The meeting was closed at 20.45pm

SIGN & Date


Chairman
Colwinston Community Council

17th/2018


Temporary Clerk
Colwinston Community Council

17/12/18